

Gender ToT - Short Survey

You have registered to participate in the virtual Gender Training of Trainers (ToT). We look forward to this interactive online learning event. We will focus on **your triple role as a Gender Focal Person**, namely as **i. an advisor** who trains and coaches how to apply a Gender transformative lens in Project Cycle Management (PCM). **ii. a facilitator** who supports the integration of the gender topic in institutional, operational and partnership processes, and finally **iii. a leader** who champions the gender topic organizationally and programmatically.

The training consists of four key components:

- Understanding gender in the SDC and SDC's commitments and contributions in gender to the SDGs
- Gender in PCM
 - Analyzing the context through a gender lens (Gender Analysis)
 - Integrating gender into program design (Gender in the Theory of Change, setting gender objectives and planning a gender significant, or gender principal intervention strategy for more gender transformative results)
 - Measuring and reporting gender results (Gender in M&E)
- Applying in practice a gender topic/theme to the PCM
- Exploring and enhancing the roles of the advisor, facilitator, and leader of the Gender topic as Gender Focal point

To prepare for the training, we would like to hear about your ideas and your experiences as Gender Focal Point in a cooperation office/ embassy. The results of this short questionnaire (which will take max 15 minutes to complete) will help us in designing the training towards your needs. We will treat your answers confidentially (only the organizing team has access); all respondent information will be made anonymous should we use the results during the training.

We look forward to your input latest by Friday, 28th of May, 2021; and to meeting and interacting soon.

Your organizing team,

Corrinne, Selina (SDC), Agnieszka (HELVETAS), Marianne, Christine, and Marie (IZFG)¹

¹ <https://www.shareweb.ch/site/gender> ; <https://www.helvetas.org/en/switzerland/what-we-do/our-topics/gender-social-equity> ; https://www.izfg.unibe.ch/index_eng.html

Who you are

Please add fill in the information

My name is		My gender is (optional)	
I am based in (location)		Since when/ how long are you with SDC	

Your experience as Gender Focal Point

How long have you been a Gender Focal Point? With SDC or previous employment if relevant

- x

What are your main activities as Gender Focal Point to date?

- x

Have you already organized and facilitated a Gender learning event/ workshop? **Highlight/mark your answer**

- Yes
 No

If yes, please describe the event/workshop shortly.

- x

What are you proud of in your role as Gender Focal Point?

- x

What do you find challenging in your role as Gender Focal Point?

- x

Your thematic expertise

In what thematic field do you have most expertise on Gender ([topics](#)² and other SDC [themes](#)³)?

- x

Your expectations

What do you expect to get out of the Gender training of trainers (ToT)?

- x

Do you have any key questions regarding your roles as Gender Focal Point?

- x

² <https://www.shareweb.ch/site/gender/Pages/content/Pages.aspx?SmartID=1807&item1=Topics> (Gender Based Violence, Economic Empowerment, Political Empowerment, Conflict and Fragility, Humanitarian Aid etc.)

³ <https://www.eda.admin.ch/deza/de/home/themen.html> (Agriculture, good governance, migration, water etc.)

Your role during the Gender ToT

During the Gender ToT, there will be peer-led learning sessions designed as opportunities for you to practice your Gender Focal Point role. We invite you to signal your readiness to actively apply your triple role during a peer-led session by highlighting/mark your answer.

- Yes, I want to actively practice my triple role
 I prefer to be an active participant only

There will be parallel learning groups around three SDC gender priority topic areas: Sexual/Gender Based Violence (SGBV); Women's Economic Empowerment (WEE); and Women's Political Empowerment (WPE). Please rank in order of preference which topic learning group would like to be a part of:

1	
2	
3	

Language and IT knowledge

Please indicate and rank your degree of familiarity

- The main language of the ToT will be English. To the extent possible, we will aim to provide resources and learning materials in both English and French if these exist. While we cannot guarantee that translation can be accommodated during the Gender ToT, we would still like to know degree of familiarity with English/ French so that we may consider these where and if possible in the organization of the ToT.
- English/ French language** skills & familiarity: 1 being basic, 2 being good, 3 being very good, and 4 being fluent

Type	English	French
Reading		
Listening/understanding		
Speaking/communicating		

- Computer/IT** skills & familiarity: 0 being not familiar at all, 1 being basic, 2 being good, 3 being very good

Type	Your ranking/rating 0 to 3
Generally, IT, online meeting/ video conferencing platforms	
Webex	
Padlet or other online pinboard /whiteboard joint brainstorming and note-taking tools	
Wonder or other interactive online working group tools	
Mentimeter or other interactive presentation, online survey/polling tools	

Questions or comments/suggestions

Is there anything else that would be helpful for you to know about the ToT, or for us to know about you?

• x

Thank you very much

Thank you for your feedback. We might contact you directly if we have any further questions.

We are looking forward to meeting you soon.

Corinne, Selina, Agnieszka, Marianne, Christine, and Marie (your organizing team)

Please return this completed survey latest **by Friday, May, 28** to Agnieszka.Kroskowska@helvetas.org